



ARIZONA DEPARTMENT OF FINANCIAL INSTITUTIONS

100 N. 15th Avenue, Suite 261

Phoenix, AZ 85007

(602) 771-2800 Fax (602) 381-1225

Email: REAinfo@azdfi.gov Website: www.azdfi.gov

Robert D. Charlton
Superintendent

Doug A. Ducey
Governor

Upon receipt of this complaint form, a preliminary review will be conducted to determine if the Department of Financial Institutions ("Department") has jurisdiction over the matter forming the basis of the complaint. If the matter is not within the Department's jurisdiction, you will be notified. If it is within the Department's jurisdiction, this agency will evaluate the complaint to determine whether sufficient evidence of a violation of Arizona state statutes, rules or the Uniform Standards of Professional Appraisal Practice ("USPAP") exists to pursue disciplinary action. If additional information is necessary, a member of the staff may contact you. Please complete this form as thoroughly as possible and to the best of your ability. Anonymous complaints are accepted.

The Department cannot:

- Award damages.
- Order appraisers to amend appraisals or reimburse appraisal fees.
- Give you a new value for your property or confirm if the appraiser's value is correct.
- Act as your attorney or arbitrator.

If possible, please email the complaint to REAinfo@azdfi.gov. If the document file sizes are too large, it may be necessary to mail it to us at the above address.

1. Complaint against:

Date:

2. Your contact information: Name:

Address:

City:

State:

Zip Code:

Email:

Telephone Number(s):

3. Information concerning the person(s) or company against whom you are filing a complaint:

Person's Name:

Company Name:

Address:

City:

State:

Zip Code:

Email:

Arizona License or Registration Number (if known):

4. Does this complaint involve an appraisal? If yes, please include a copy of the appraisal with the complaint form.

YES NO

Date of Appraisal:

Address of property appraised or involved:

City:

State:

Zip Code:

5. Have you filed this complaint against the individual(s) or company with any other agency or company?

YES NO

If yes, what agency or company?

What action, if any, has been taken by the other Agency or Company?

6. Is this matter currently or has it ever been in any civil litigation or criminal court of law?

YES NO

Approximate court date:

7. Describe the nature or reason for your complaint. Be factual. Please enclose a copy of all supporting documentation pertaining to your complaint (i.e. appraisal reports, contracts, correspondence, etc.), retaining the originals for your files.

8. What action would resolve this matter to your satisfaction? Please note that it is outside the Department's jurisdiction to effect change to the outcome of a loan application or to require an appraiser to make changes to an appraisal report. The Department cannot recompense, or require others to recompense, payment of fee(s) or financial loss. If additional room is needed, please attach additional sheets.

9. List the name(s), address(es), and telephone number(s) of any witness(es) who have information concerning the subject matter of your complaint, if any:

Name: Telephone Number(s):

Address:

Name: Telephone Number(s):

Address:

Signature Block

- I certify that the information contained herein and all enclosed documents are true and correct to the best of my knowledge and this complaint is not being filed in bad faith.

-By signing below, I understand that a copy of my complaint form will be made available to the person or company against whom it is filed.

Signature:

Date: